



CIRCLE CITY PREP

CIRCLE CITY PREPARATORY SCHOOL
SPECIAL EDUCATOR

Start Date: ASAP

Status: Full-Time, Exempt

Job Category: Special Education

Salary: \$45,000-\$60,000

Benefits: 403b, Dental, Life, Medical, Vision

Overview:

The Special Educator will work closely with teachers and administration to build, maintain, and oversee a positive, supportive school intervention and special education program. The Special Educator will be laser focused on ensuring all Scholars are reaching their individualized goals and significantly progressing to college and career readiness.

Background on the Organization:

Circle City Prep is deeply committed to supporting *all* students to live up to their power and potential through a rigorous college prep education. Circle City Prep is an elementary school built on research and best practices of high performing charter schools nationwide and is uniquely focused on educating students on the Far Eastside of Indianapolis. We are heading into our 7th year as an organization, adding a 7th grade.

Job Responsibilities:

As a Special Educator, you will:

- Create and execute engaging lessons that support all special needs Scholars such that they consistently meet and exceed their IEP goals.
- Coordinate with teachers and other special education team members in serving students with special needs.
- Execute Title I, MTSS, and IEP supports, from modifications to accommodations, from push-in to pull-out interventions.
- Lead move-in conference, annual IEP meetings, and evaluation conferences.
- Complete and send home quarterly progress monitoring documentation.
- Build strong relationships with parents, students and colleagues, driving investment in school culture and academics through consistent, clear communication.
- Participate in regular practice-based professional development and real-time coaching.
- Implement interventions for students in order to increase learning time and lead to mastery of grade-level content.
- Participate in annual two-week Summer Experience (all staff) and two-days of New Hire Onboarding (new staff only).
- Attend and participate in events outside of normal school hours (ex. family nights, student performances, field trips, family conferences, Back-to-School Nights, etc.).
- Commit to teach an extended daily schedule: 7:10am – 4:15pm.
- Other duties as assigned.

Requirements:

To be considered as a Special Educator, you must:

- Bachelor's degree is required; Master's degree is preferred.
- Minimum of one-year special education teaching experience in an urban public school, preferred
- Be a person who meets challenges with optimism and a solutions-oriented mindset.
- Valid Indiana State certification or proof of reciprocal licensure in a different state is required.. Applicants in Indiana State-approved alternative certification programs must provide proof of enrollment.
- Pass a criminal background check, as required by law.

Apply Today!

Go to www.circlecityprep.org and click Join Our Team and our application submission link.

As an equal opportunity employer, Circle City Prep hires without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status, disability, or any other category protected by applicable law.