



CIRCLE CITY PREPARATORY SCHOOL ASSOCIATE TEACHER

Start Date: July 17, 2024
Status: Full-Time, Exempt
Job Category: Instructional

Salary: \$45,000
Benefits: 403b, Dental, Life, Medical, Vision

The Role:

A Circle City Prep **Associate Teacher** is responsible for supporting Lead Teachers and educating all grade-level scholars to achieve multiple years of academic and social growth within a single year. **Associate Teachers** will primarily teach small group phonics and pull small groups for academic intervention (MTSS) throughout the day. Additionally, **Associate Teachers** build enduring relationships with Scholars and families. This role is designed to both support scholars and also provide year-long development for teachers new to the profession. It's an opportunity to learn instructional best practices, deep data-analysis, and observe some of Indiana's best educators as you grow professionally.

Benefits of an **Associate Teacher** role include:

- An opportunity for graduate school partnership that provides IN teacher certification
- Close mentorship under a Lead Teacher
- Scaffolded teaching responsibilities over the course of the academic year
- Upon the completion of a successful year, Associate Teachers will have the opportunity to move into a Lead Teacher position

Background on the Organization:

Circle City Prep is deeply committed to supporting *all* students to live up to their power and potential through a rigorous college prep education. **Circle City Prep** is an elementary school built on research and best practices of high performing charter schools nationwide and is uniquely focused on educating students on the Far Eastside of Indianapolis. We are heading into our 8th year as an organization, fully enrolled Kindergarten - 8th grade.

Job Responsibilities:

As an **Associate Teacher**, you will:

- Execute lesson plans and differentiate daily in order for 100% of students to reach their end of year academic goals.
- Build strong relationships with parents, students and colleagues, driving investment in school culture and academics through consistent, clear communication.
- Execute school-wide and grade-level assessments to measure progress towards academic goals and analyze student data regularly with colleagues and Instructional Leadership to strategically respond to the needs of students.
- Implement interventions for students in order to increase learning time and lead to mastery of grade-level content.

Additional duties:

- Lead a safe, joyful lunch recess
- Provide coverage in classrooms as needed (part or full days)
- Participate in regular practice-based professional development and real-time coaching.
- Participate in annual two-week Summer Experience (all staff) and three-days of New Hire Onboarding (new staff only).
- Attend and participate in events outside of normal school hours (ex. family nights, student performances, field trips, family conferences, Back-to-School Nights, etc.).
- Commit to teach an extended daily schedule: 7:10am – 4:15pm
- Other duties as assigned.

Requirements:

To be considered as an **Associate Teacher**, you must have:

- A Bachelor's degree or expected Bachelor's degree by June 2024 with an overall GPA of 3.0 or higher.
- Teaching experience in an urban public school or charter school setting is preferred, but not required.
- Belief in and alignment with Circle City Prep's core values and educational philosophy is non-negotiable.



- Valid Indiana State certification or proof of reciprocal licensure in a different state is preferred. Applicants in Indiana State-approved alternative certification programs must provide proof of enrollment.
- Pass a criminal background check, as required by law.

Apply Today!

Go to www.circlecityprep.org and click Join Our Team and our application submission link.

As an equal opportunity employer, Circle City Prep hires without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status, disability, or any other category protected by applicable law.