



## CIRCLE CITY PREPARATORY SCHOOL MUSIC & CREATIVITY TEACHER

**Start Date:** July 17, 2024  
**Status:** Full-Time, Exempt  
**Job Category:** Enrichment

**Salary:** \$45,000-\$65,000  
**Benefits:** 403b, Dental, Life, Medical, Vision

### Overview:

Our **Music and Creativity Teacher** is dedicated to building a transformational, one of a kind, art program for K-8th Scholars. We are looking for someone who is both passionate and committed and brings significant content expertise to the role to support Scholars in growing as well-rounded people. This role will lead daily enrichment classes across the school, design and plan quarterly showcases alongside the Enrichment team, and build a culture of creativity, celebration and joy across the school.

### Background on the Organization:

**Circle City Prep** is deeply committed to supporting *all* students to live up to their power and potential through a rigorous college prep education. **Circle City Prep** is an elementary school built on research and best practices of high performing charter schools nationwide and is uniquely focused on educating students on the Far Eastside of Indianapolis. We are heading into our 8th year as an organization, adding an 8th grade.

### Job Responsibilities:

As an **Music & Creativity Teacher**, you will:

- Research, design, and/or document standards and curricula for art for students in grades K-8.
- Teach multiple sections of Art & Creativity each day, across all grade-levels.
- Work with other enrichment colleagues to design, supervise, and implement all aspects of the school's Arts program, including coordinating with outside providers and vendors, maintaining records, participating in required training and certification processes, etc.
- Work with classroom teachers to ensure the integration of academic instruction and Art instruction, particularly for the school's Wit & Wisdom reading curriculum.
- Lead productive, safe and joyful classroom learning environments.
- Share responsibility for grade-level and school-wide activities and duties.
- Engage families in their students' education, including involving families in periodic student art exhibits.
- Assist in coordinating the school's celebrations and events and build and manage the school's Art Gallery.
- Implement interventions for students in order to increase learning time and lead to mastery of grade-level content.
- Run weekly technology and/or SEL blocks with provided curriculum.

Additional duties:

- Lead a safe, joyful lunch/recess.
- Provide coverage in classrooms as needed (part or full days).
- Participate in regular practice-based professional development and real-time coaching.
- Participate in annual two-week Summer Experience (all staff) and three-days of New Hire Onboarding (new staff only).
- Attend and participate in events outside of normal school hours (ex. family nights, student performances, field trips, family conferences, Back-to-School Nights, etc.).
- Provide appropriate supervision of students during class, breaks, meals, enrichment, arrival/dismissal, and transitions to maintain an optimal work environment and to ensure students' safety and well-being.
- Commit to teach an extended daily schedule: 7:10am – 4:15pm
- Other duties as assigned.

### Requirements:

*As an equal opportunity employer, Circle City Prep hires without consideration to race, religion, creed, color, national origin, age, gender, sexual orientation, marital status, veteran status, disability, or any other category protected by applicable law.*



To be considered as an **Music & Creativity Teacher**, you must:

- Have a track record of producing dramatic, demonstrable student achievement gains or comparable results in current field
- Hold a Bachelor's degree with an outstanding record of academic achievement and extracurricular leadership, Master's degree preferred
- Be a person who meets challenges with optimism and a solutions-oriented mindset.
- Valid Indiana State certification or proof of reciprocal licensure in a different state is preferred. Applicants in Indiana State-approved alternative certification programs must provide proof of enrollment.
- Pass a criminal background check, as required by law.

**Apply Today!**

Go to [www.circlecityprep.org](http://www.circlecityprep.org) and click Join Our Team and our application submission link.

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